

## SAIL HEALTHCARE LLC :: Job Descriptions

### Respiratory Care Practitioner

#### Description of Responsibilities

The Respiratory Care Practitioner is responsible for delivery of Respiratory Therapy (RT) equipment and services to client/patients of the Company.

#### Reporting Relationship

Director of Clinical Operations

#### Scope of Supervision

#### Responsibilities of the Respiratory Care Practitioner include the following:

1. Report any misconduct, suspicious or unethical activities to the Compliance Officer.
2. Represent the Company in a professional and courteous manner in all interactions with client/patients.
3. Deliver and set up respiratory therapy (RT) equipment, including (but not limited to) oxygen therapy, CPAP/BIPAP, nebulization therapy, apnea monitoring, suctioning, and ventilation.
4. Demonstrate the use of RT equipment in the client/patient's home, and ensure that the client/patient and/or caregiver demonstrate knowledge of proper operation of the equipment.
5. Administer prescribed respiratory care services under appropriate law, regulation, and qualified medical direction in patients' place of residence.
6. Administer diagnostic and therapeutic modalities and services.
7. Operate equipment to ensure specified parameters of treatment such as volume, gas concentration, humidity, and temperature, and to administer medicinal gases and aerosol drugs to patients.
8. Observe equipment function and adjust equipment to obtain optimum results to therapy.
9. Communicate patient requirements with parent/guardians and other medical/care personnel as necessary.
10. Maintain patient's chart that contains pertinent identification and therapy information.
11. Provide ongoing client visits for RT equipment maintenance and revisions to Plan of Care.
12. Pick up and clean RT equipment as needed.
13. Assist in resolving RT equipment problems under emergency conditions when appropriate.
14. Assume on-call responsibilities in accordance with Company policy.
15. Complete appropriate documentation of client visits, including reports as needed to physicians with regard to client/patient clinical progress.

16. Perform routine preventive maintenance and simple repairs on RT equipment as required; arrange for repair by manufacturer when necessary.
17. Report RT equipment hazards and/or product incidents as required in compliance with Company policy.
18. Participate in surveys conducted by authorized inspection agencies.
19. Participate in the Company's Performance Management program as requested by the Performance Management Coordinator.
20. Participate in Company committees when requested.
21. Pursue continuing education programs appropriate to job responsibilities.
22. Perform other duties as assigned by Director of Clinical Operations.

**Sail Healthcare LLC :: Job Descriptions  
Respiratory Care Practitioner, *continued***

Minimum Qualifications

1. Valid driver's license and clean driving record for the past three years.
2. High school diploma or equivalent.
3. Effective interpersonal, time management and organizational skills.
4. Graduate of an accredited Respiratory Care Program.
5. Certified and/or Registered by the National Board for Respiratory Care.
6. Licensed by the State.
7. One year of home medical equipment experience preferred.
8. Basic computer skills, knowledge of Microsoft Outlook, Word and Excel.

Physical Requirements

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions in this job description:

1. The employee is regularly required to stand, walk, and sit, as well as talk and hear.
2. The employee is required to use hands to operate vehicles and office equipment.
3. The employee must occasionally lift and/or move up to 60 pounds.
4. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and the ability to adjust focus.

**I understand and agree to comply with this job description:**

Please print Employee's Name: \_\_\_\_\_

Employee's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please print Supervisor's Name: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This Job Description was last revised on: 07/11/2012